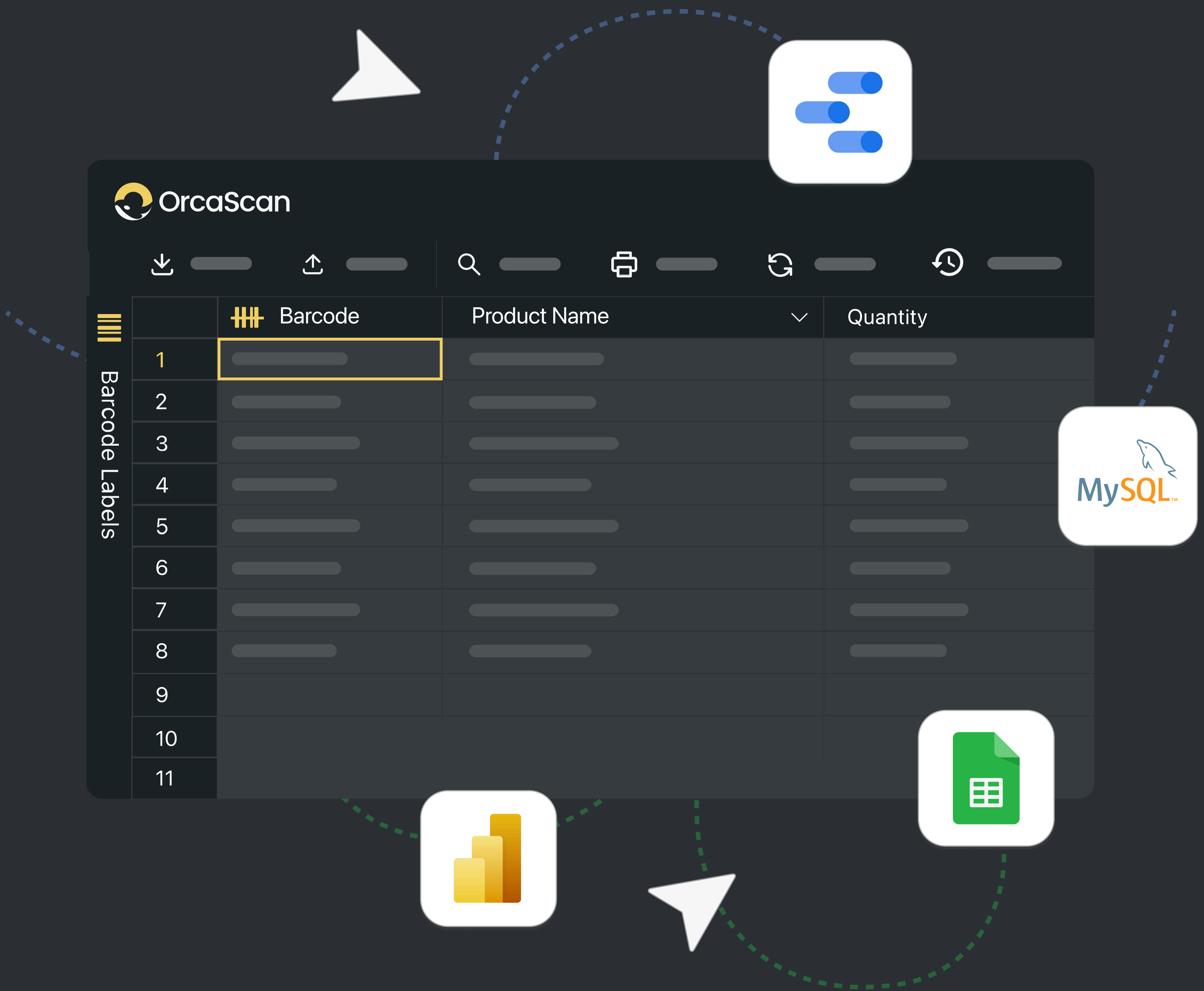


Drug Tracking Solution Guide



Why we need Orca Scan to track prescription drugs?

The Orca Scan Drug Tracking solution provides the following benefits:

- Track prescription drugs using existing medication barcodes (No need to create new barcodes)
- Get notification emails when stock is low by setting 'Min Stock' levels
- Get notification emails when overstocked by setting 'Max Stock' levels
- Product name, batch number and expiry date automatically populated.
- Get in-app notifications when an expired drug is scanned.
- Use existing hardware (smartphones, tablets or barcode scanners).
- All data is stored securely in the cloud.
- Access your data from any web browser or smartphone.
- Share data across multiple sites/locations.

Table of content

- 01 How to install Orca Scan
- 02 Getting Started
- 03 How do I track drugs across multiple sites/locations?
- 04 How do I set up a low-stock notification?
- 05 How do I set an overstock notification?

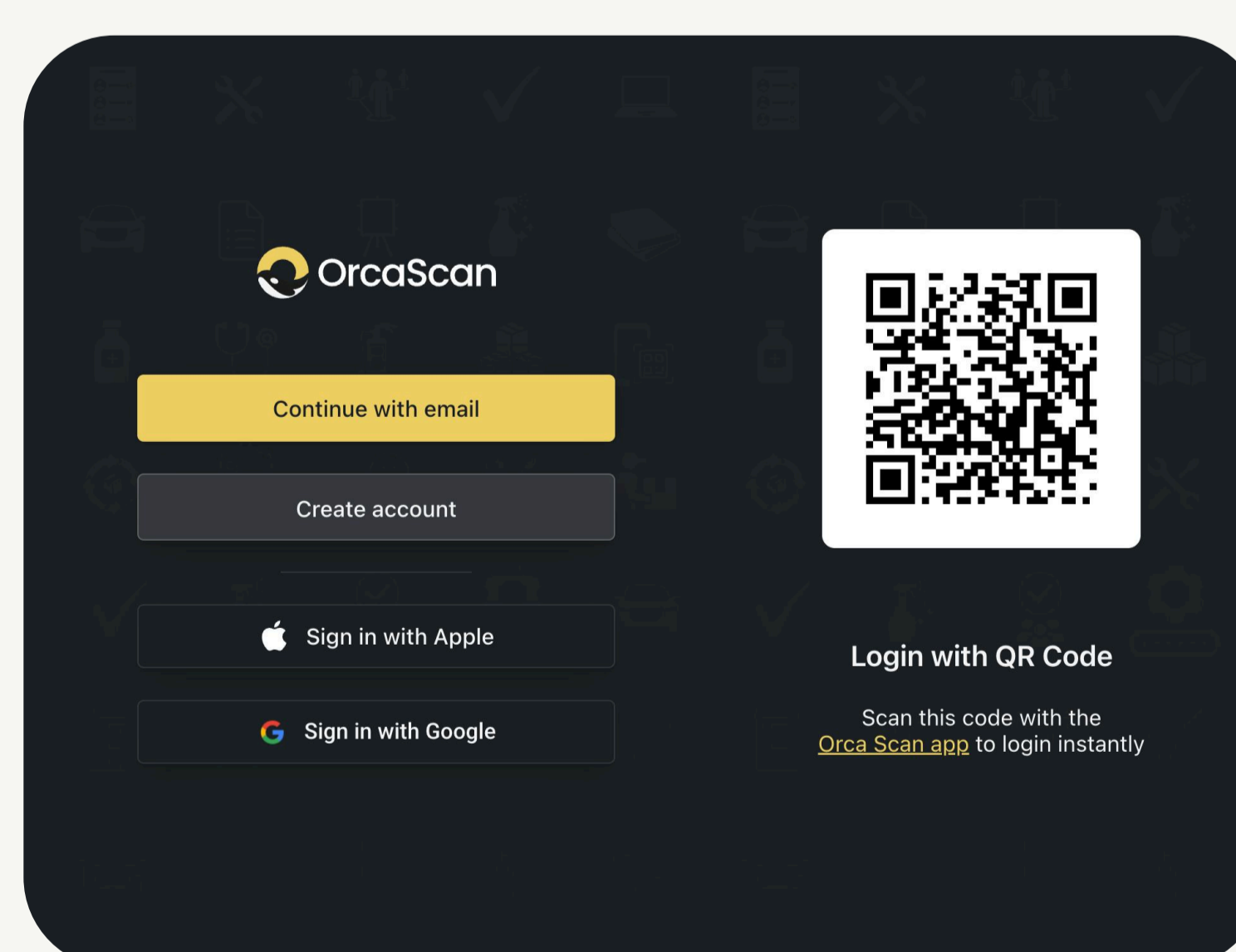
How to install Orca Scan?



Open the camera in
your phone

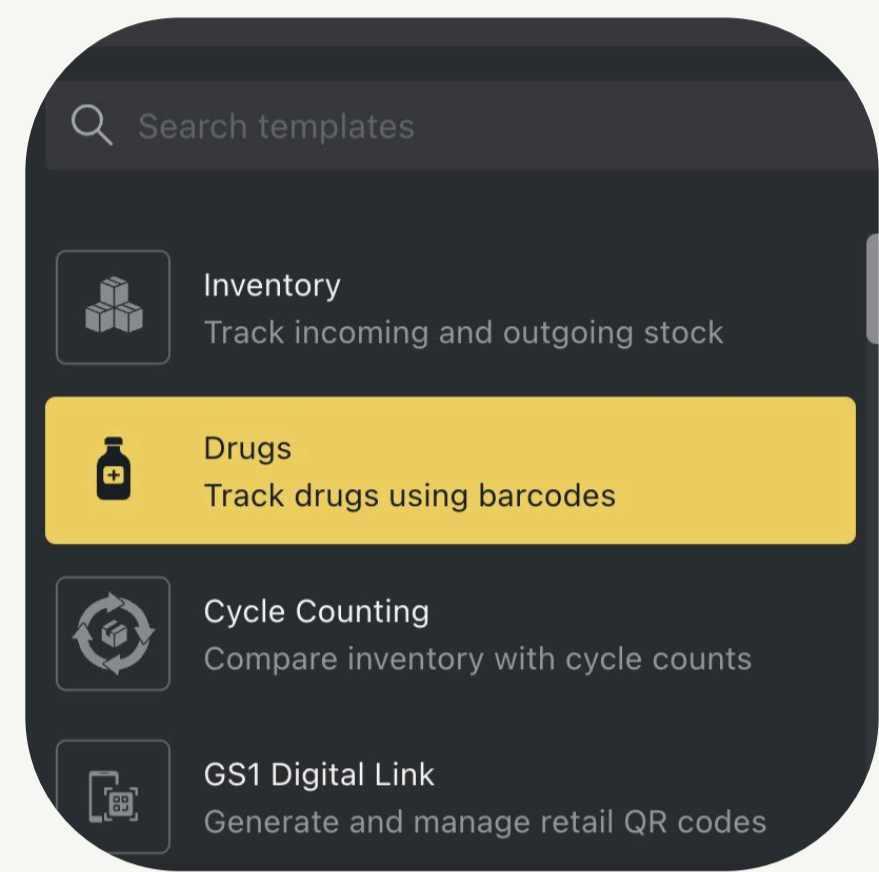


Download the Orca
Scan app

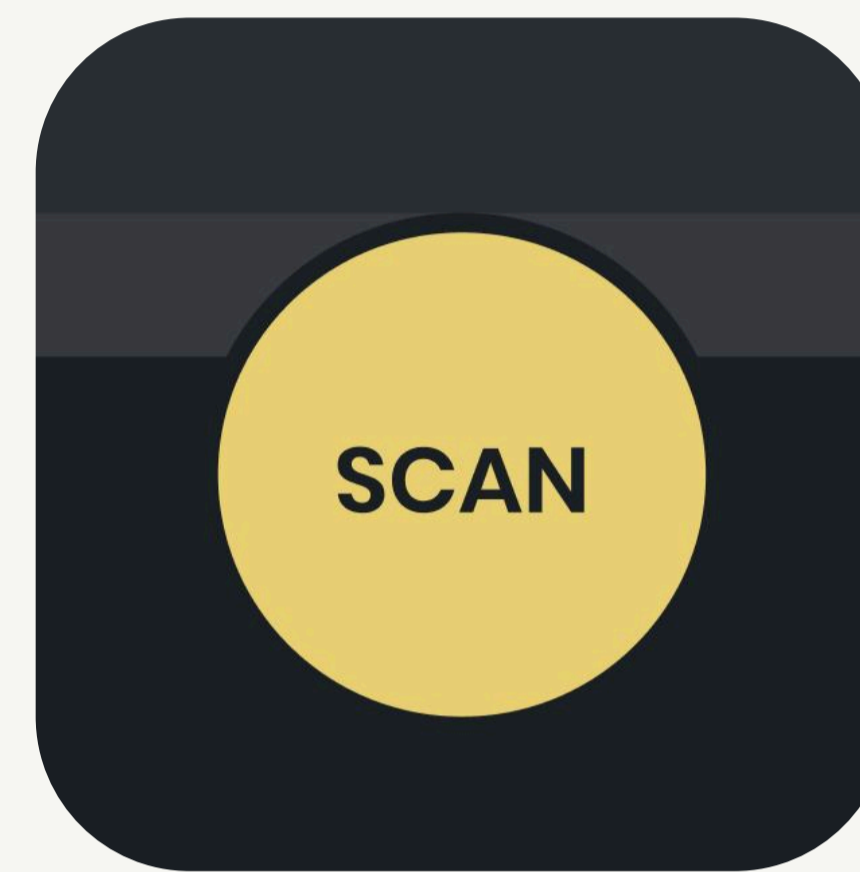


Register for an account

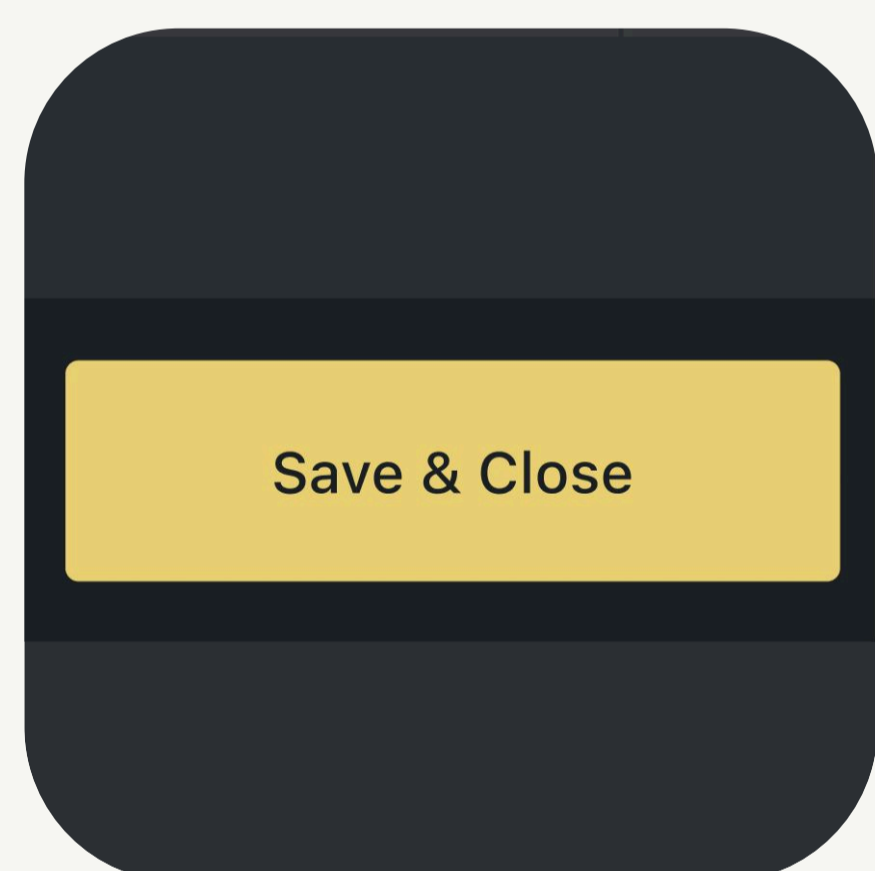
Getting Started



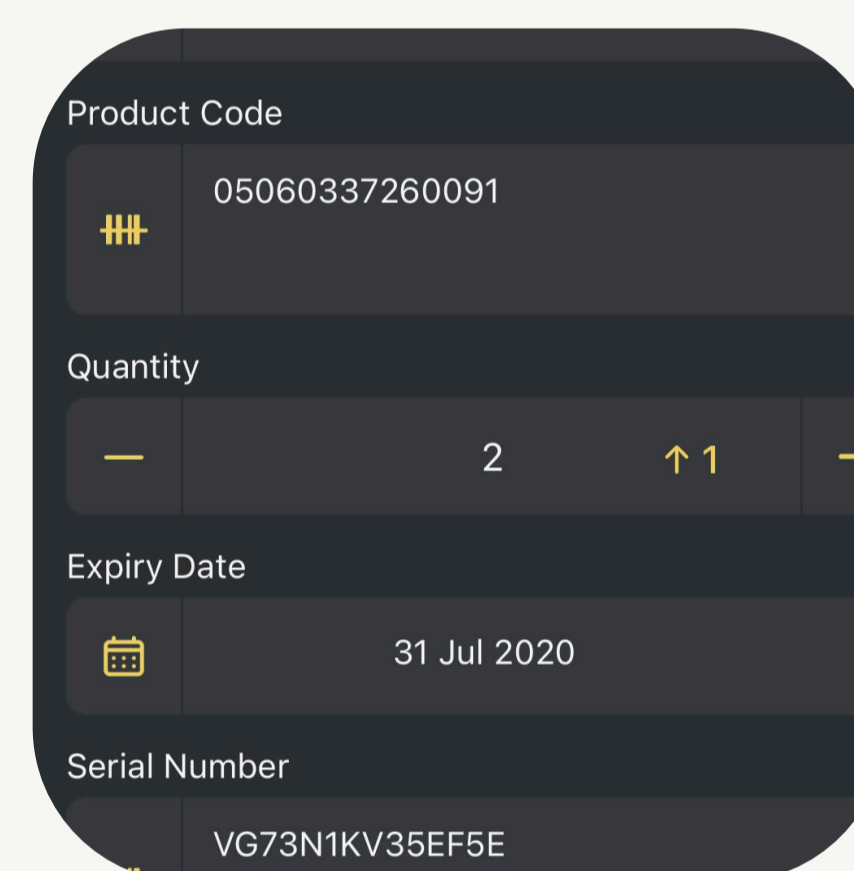
Create a new sheet using the Drug Tracking template



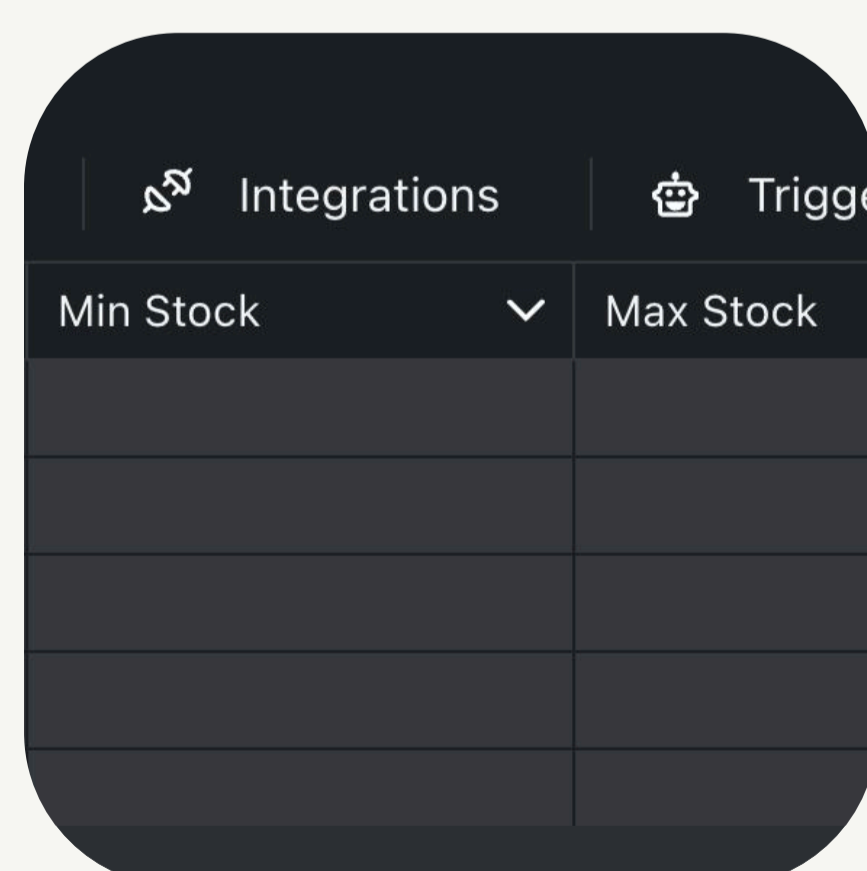
Scan the barcode on the medication



Save the changes

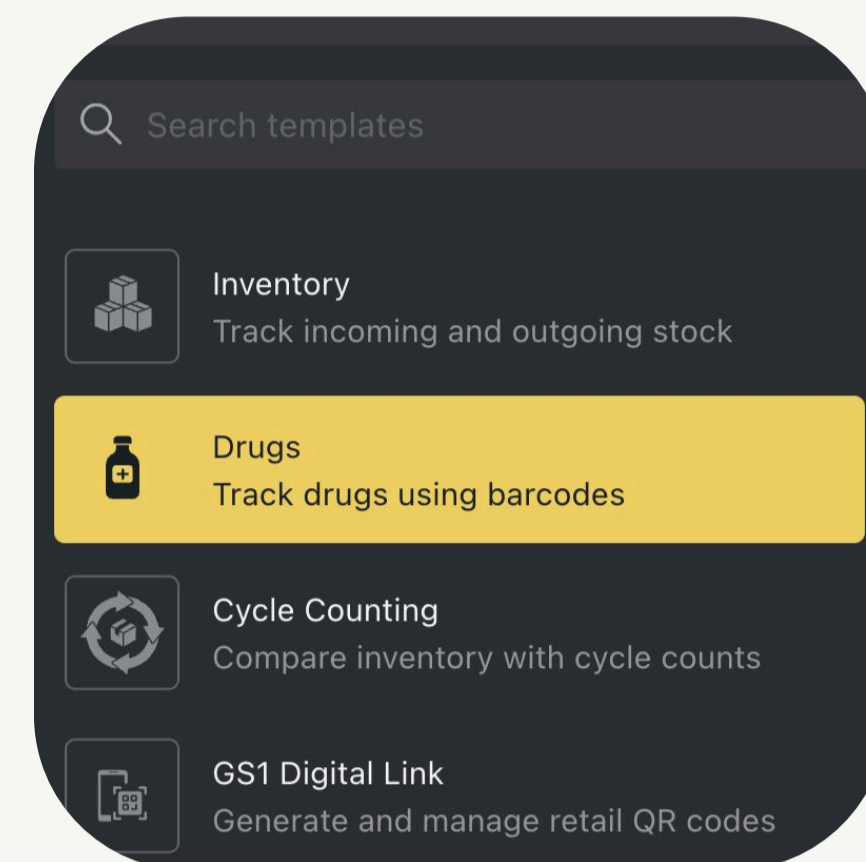


Confirm/enter the drug information and quantity

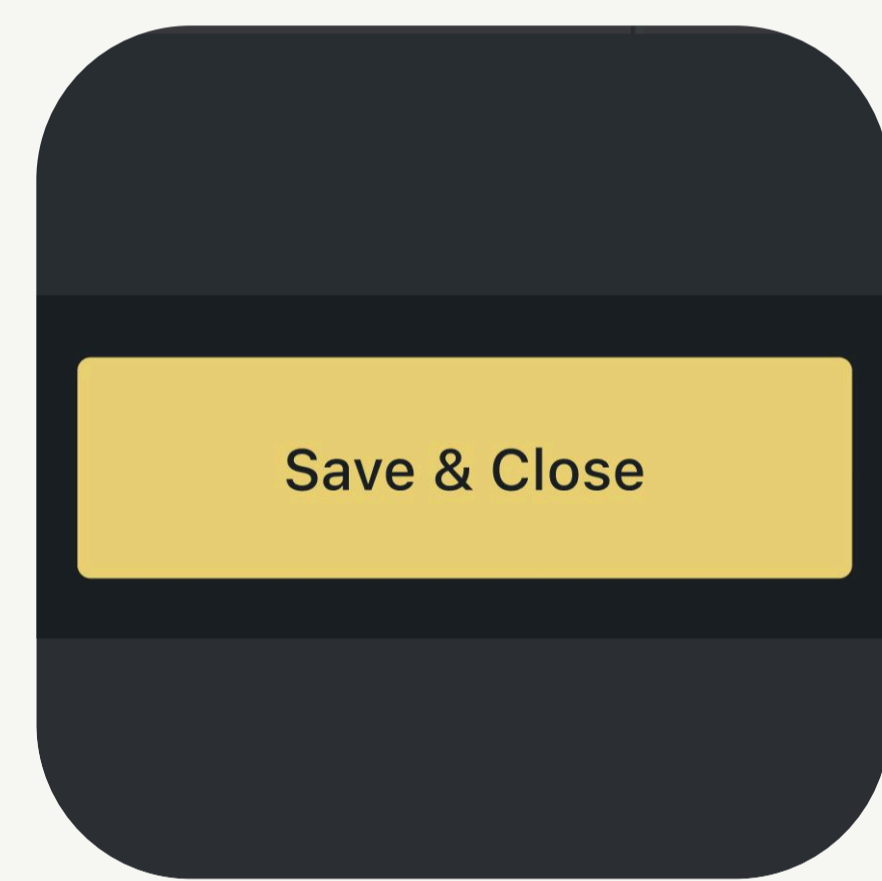


You can set a min/max stock level if required via the web or desktop apps.

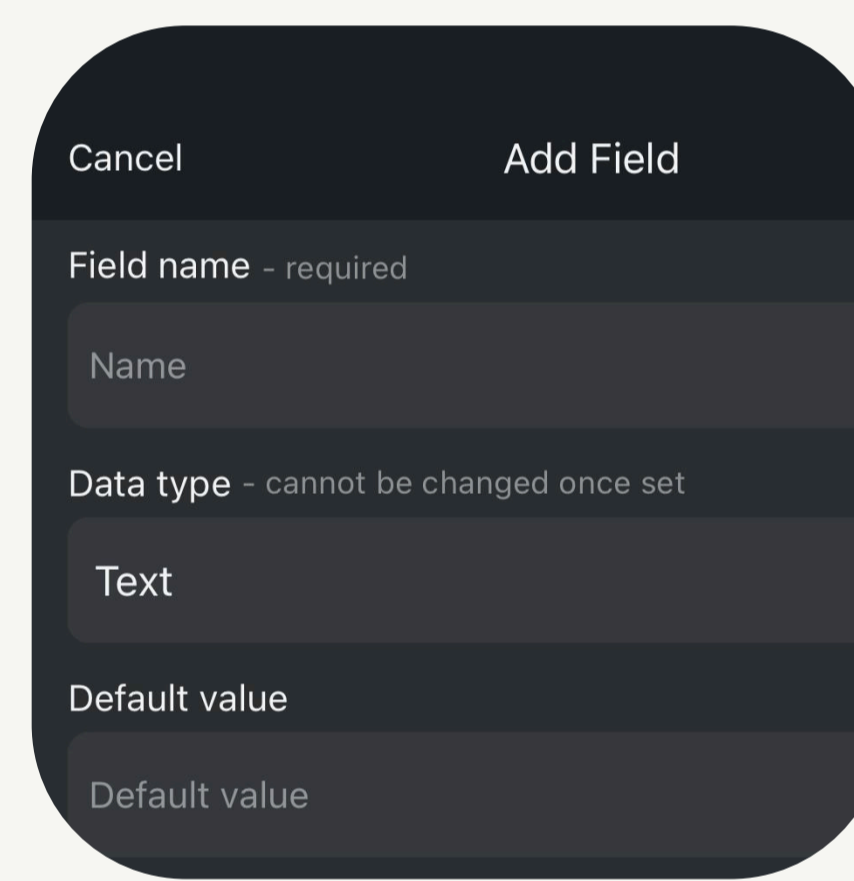
How do I track drugs across multiple sites/locations?



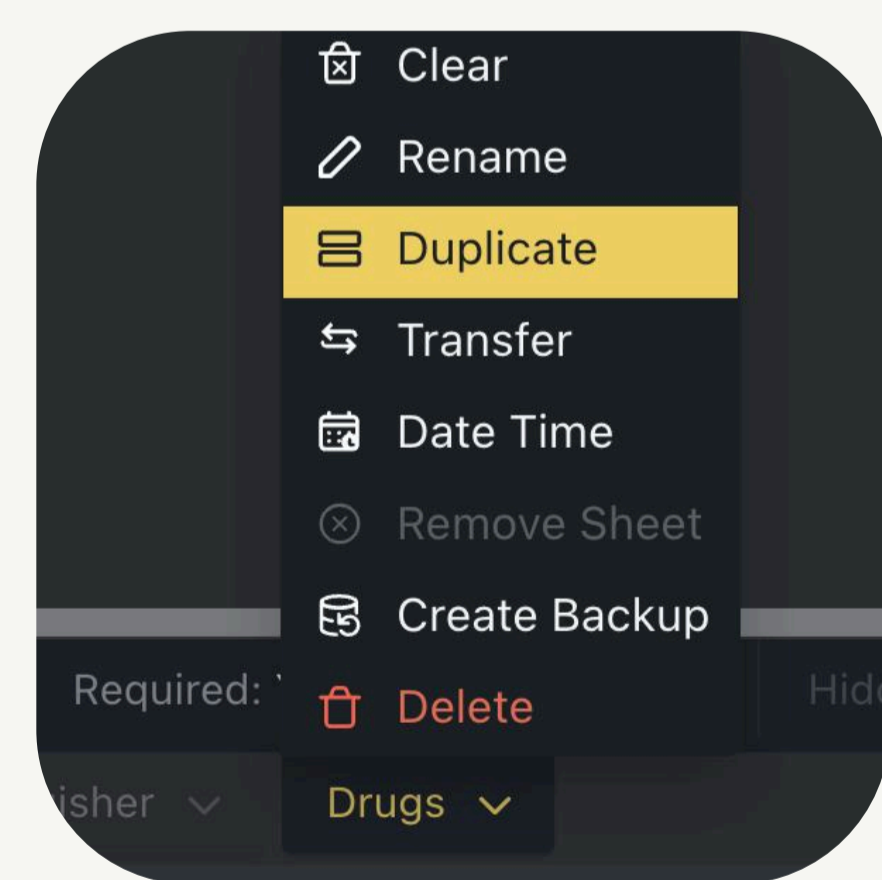
Create a new sheet using the Drug Tracking template



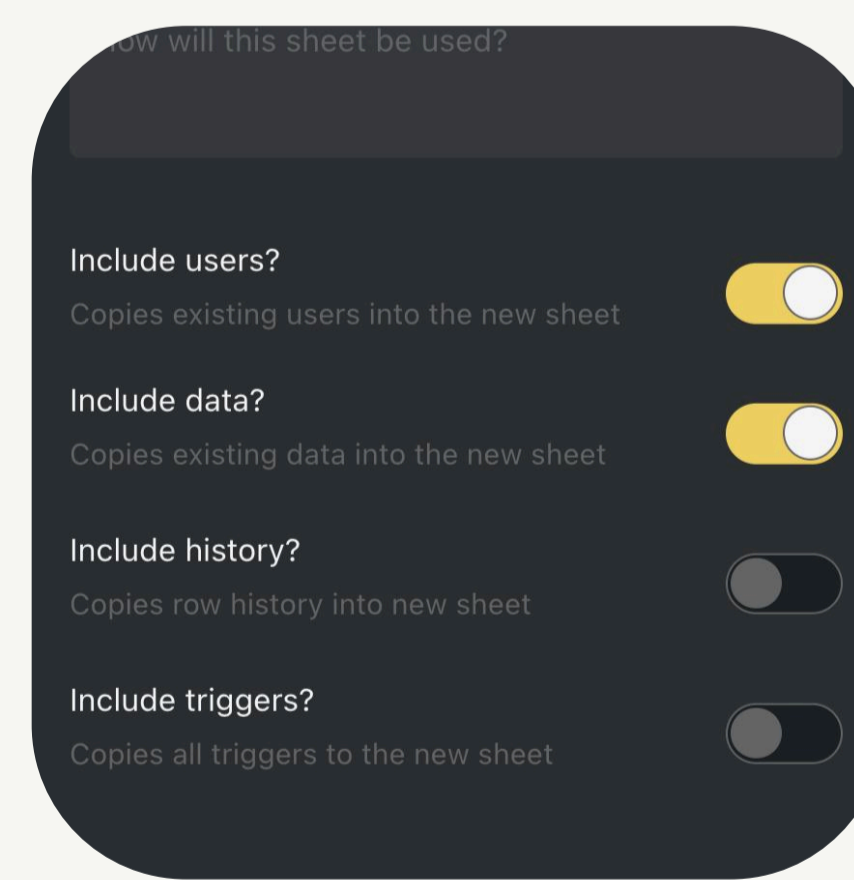
Save the changes



Add fields to capture additional information (if needed)

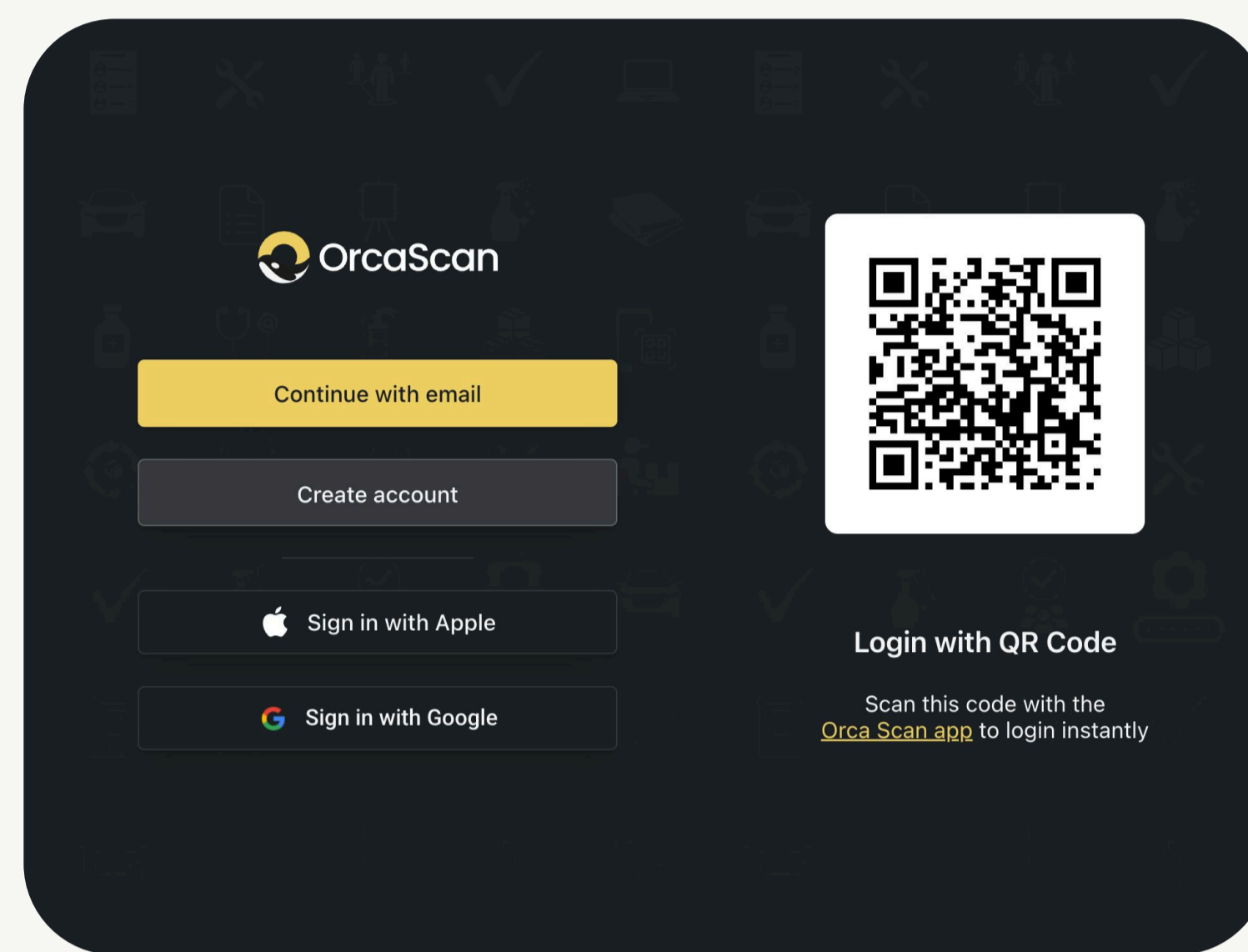


In the Web or desktop app, duplicate the sheet for each location

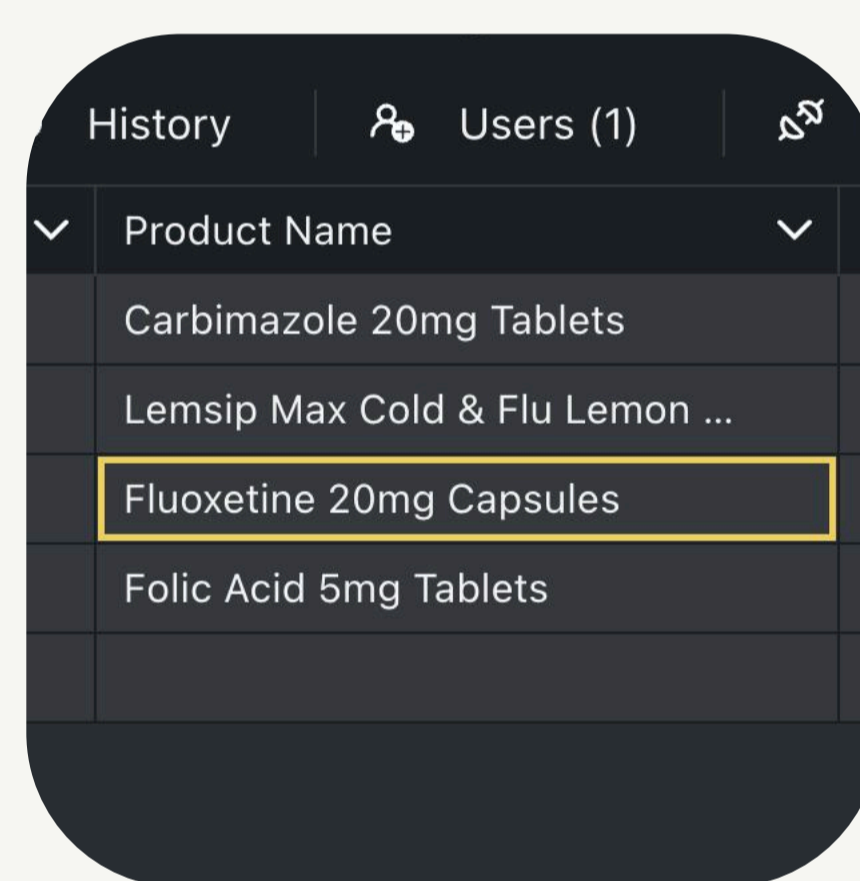


Add the relevant users to the correct sheets

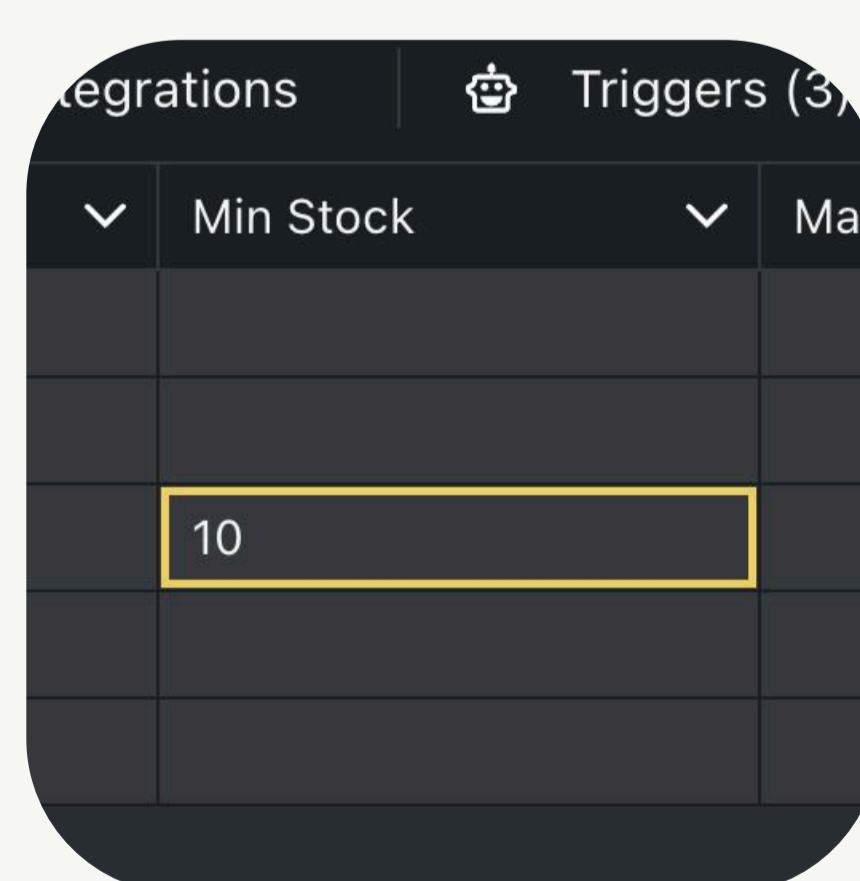
How do I set up a low stock notification?



Login to the Orca Scan web or desktop app

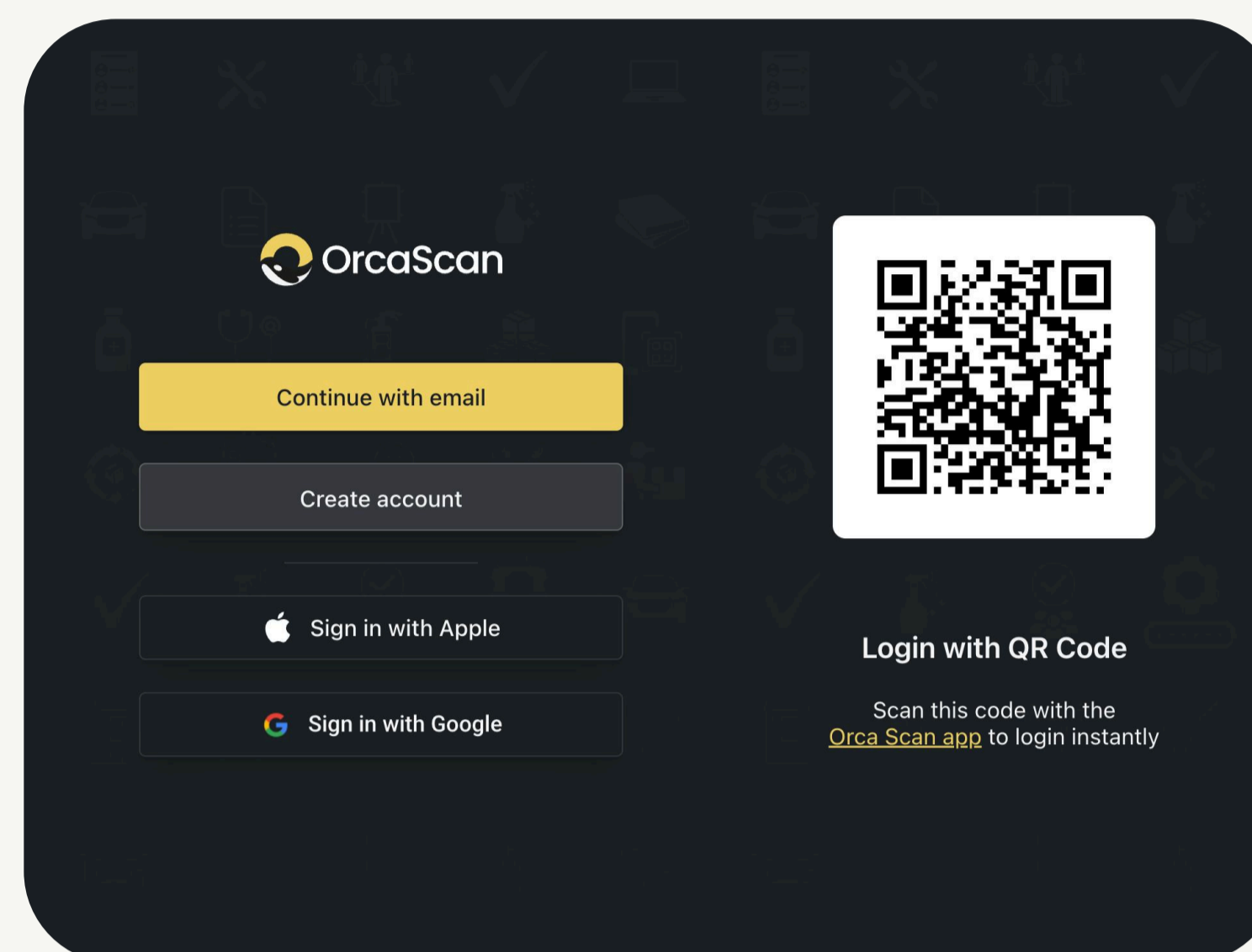


Search for the item you wish to set low stock notification for

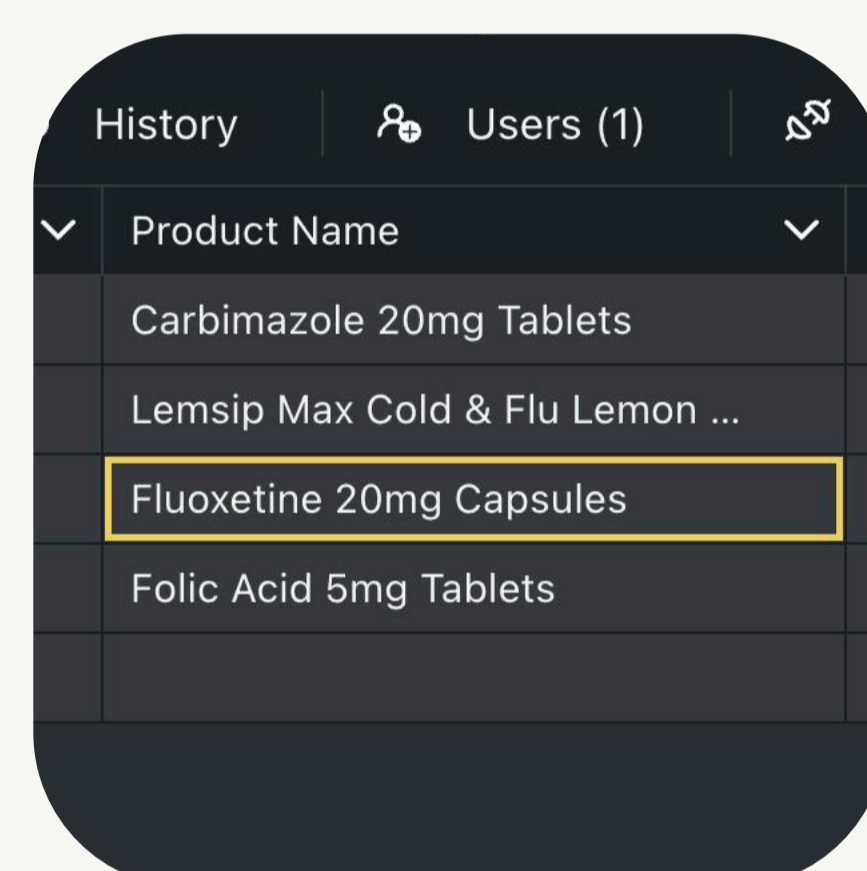


Enter the low stock number into the min stock field

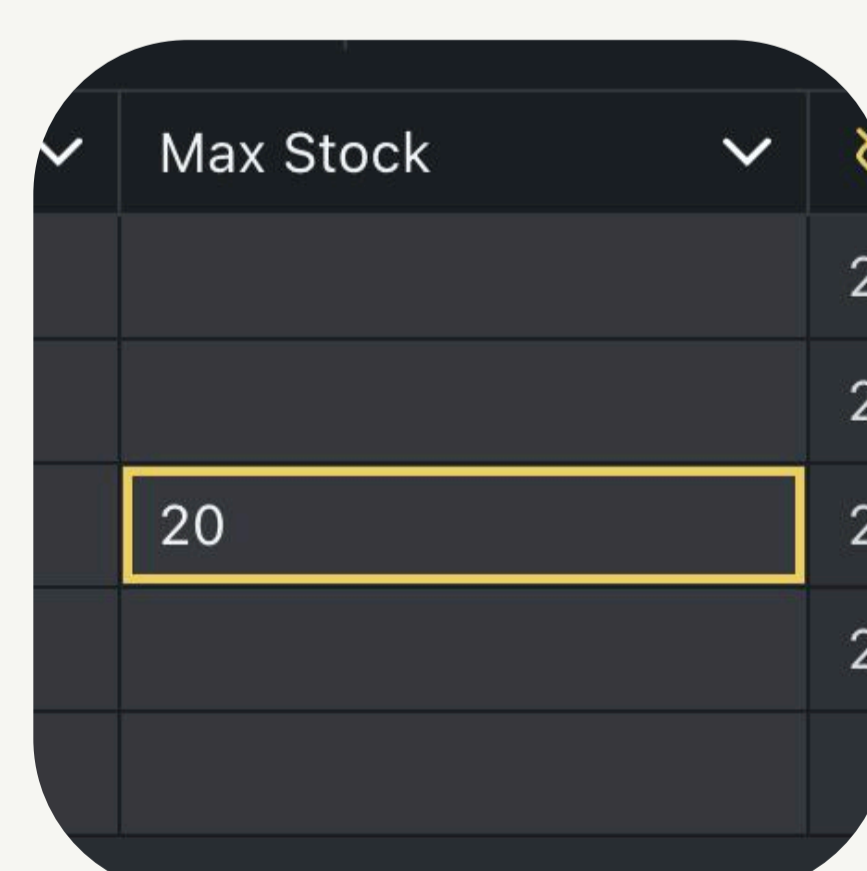
How do I set up a overstock notification?



Login to the Orca Scan web or desktop app



Search for the item you wish be notified about when is overstocked



Enter the overstock number into the max stock field



www.orcascan.com